

# Old Buckenham Parish Council

## MINUTES of meeting of the Old Buckenham Parish Council held on Thursday 11<sup>th</sup> May 2023 at 7:30pm at Old Buckenham Methodist Church

Present: Councillors N Bailey (NB)(Chair), A McWilliam (AM), D Irons (DI), P Twissell (PT), S Gowers (SG)(from item 23.05.05 onwards)

Apologies: None

In Attendance: R Noyes (RN)(Clerk)

Also present: 3 members of the Public

| Minute                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Action          |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
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| 23.05.01                     | <b>Acceptance of Office</b><br>Councillors signed Acceptance of Office                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| 23.05.02                     | <b>Election of Chair</b><br>Naomi Bailey nominated herself. NB elected as Chair <b>APPROVED</b> (3 in favour)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| 23.05.03                     | <b>Election of Vice Chair</b><br>Ali McWilliam nominated herself. AM elected as Vice Chair <b>APPROVED</b> (3 in favour)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| 23.05.04                     | <b>Apologies for absence</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| 23.05.05                     | <b>New Members</b><br>Steve Gowers (SG) co-opted on to the Council <b>APPROVED</b> (4 in favour)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| 23.05.06                     | <b>To approve the minutes of the meeting held on 2<sup>nd</sup> March 2023</b><br><b>APPROVED</b> (3 in favour, 2 abstain)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| 23.05.07                     | <b>To record declarations of interests not already recorded in the current Members’ Register of Interests</b><br>None. SG and PT to complete their DPI by next meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| 23.05.08                     | <b>Financial Matters</b><br><b>April’s Finances</b> <table><tr><td>NALC (training)</td><td>£300.00</td></tr><tr><td>Norfolk Trees (Tree survey)</td><td>£780.00</td></tr><tr><td>R Noyes (salary &amp; expenses*)</td><td>£512.01</td></tr><tr><td>J Frost (medical)</td><td>£100.00</td></tr><tr><td>Gemini (fee &amp; expenses)</td><td>£260.45</td></tr><tr><td>A Baker (grass cutting)</td><td>£120.00</td></tr><tr><td>L Gedge (medical &amp; comm car)</td><td>£202.20</td></tr><tr><td>Spanglefish (website)</td><td>£29.95</td></tr><tr><td>TOTAL:</td><td>£2,304.61</td></tr></table><br><b>* RN Expenses:</b><br>- £62.48 Signs for Recreation Ground<br>- £3.80 Postage<br>- £62.55 Office Supplies<br><br>Propose to approve <b>APPROVED</b> (3 in favour, 2 abstain)<br><br><b>May’s Finances</b><br>Community account balance: £37,139.57<br>Income:<br>- Green rent | NALC (training) | £300.00 | Norfolk Trees (Tree survey) | £780.00 | R Noyes (salary & expenses*) | £512.01 | J Frost (medical) | £100.00 | Gemini (fee & expenses) | £260.45 | A Baker (grass cutting) | £120.00 | L Gedge (medical & comm car) | £202.20 | Spanglefish (website) | £29.95 | TOTAL: | £2,304.61 |  |
| NALC (training)              | £300.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| Norfolk Trees (Tree survey)  | £780.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| R Noyes (salary & expenses*) | £512.01                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| J Frost (medical)            | £100.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| Gemini (fee & expenses)      | £260.45                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| A Baker (grass cutting)      | £120.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| L Gedge (medical & comm car) | £202.20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| Spanglefish (website)        | £29.95                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |
| TOTAL:                       | £2,304.61                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                 |         |                             |         |                              |         |                   |         |                         |         |                         |         |                              |         |                       |        |        |           |  |

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|                                    | <ul style="list-style-type: none"><li>- 1<sup>st</sup> Precept Installment from Breckland District Council: £11,365.50</li><li>- Flagpole Grant: £200</li></ul> <p>Payments for approval</p> <table><tr><td>R Noyes clerk (salary &amp; expenses*)</td><td>£ 679.17</td></tr><tr><td>Gemini (Fee)</td><td>£ 225.00</td></tr><tr><td>B Hibbert (DIY Handyman)</td><td>£ 253.00</td></tr><tr><td>S Barker (Grass cutting)</td><td>£ 250.00</td></tr><tr><td>A Baker (Grass cutting)</td><td>£ 90.00</td></tr><tr><td>L Gedge (comm car)</td><td>£ 24.30</td></tr><tr><td>A Hannah (comm car)</td><td>£ 25.20</td></tr><tr><td>D Hannah (comm car)</td><td>£ 3.60</td></tr><tr><td>BHIB (insurance)</td><td>£ 731.73</td></tr><tr><td>OBVH (room rent)</td><td>£ 22.00</td></tr><tr><td>Spire Solicitors</td><td>£ 790.04</td></tr><tr><td>TOTAL:</td><td>£3,094.04</td></tr></table> <p>* RN Expenses:</p> <ul style="list-style-type: none"><li>- New bin for Recreation Ground: £109.90</li><li>- Planning application for flagpole: £149.20</li><li>- Paint for bus shelter: £36.89</li></ul> <p>Due to a communication issue, some grass cutting was completed twice by different contractors. The issue has now been resolved but the PC felt it was only fair to pay the contractors for their time.</p> <p>Propose to approve the payments, with £90 (A Baker) coming from Green budget<br/><b>APPROVED</b> (5 in favour)</p>                                                                                                                                                          | R Noyes clerk (salary & expenses*) | £ 679.17 | Gemini (Fee) | £ 225.00 | B Hibbert (DIY Handyman) | £ 253.00 | S Barker (Grass cutting) | £ 250.00 | A Baker (Grass cutting) | £ 90.00 | L Gedge (comm car) | £ 24.30 | A Hannah (comm car) | £ 25.20 | D Hannah (comm car) | £ 3.60 | BHIB (insurance) | £ 731.73 | OBVH (room rent) | £ 22.00 | Spire Solicitors | £ 790.04 | TOTAL: | £3,094.04 |  |
| R Noyes clerk (salary & expenses*) | £ 679.17                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                    |          |              |          |                          |          |                          |          |                         |         |                    |         |                     |         |                     |        |                  |          |                  |         |                  |          |        |           |  |
| Gemini (Fee)                       | £ 225.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                    |          |              |          |                          |          |                          |          |                         |         |                    |         |                     |         |                     |        |                  |          |                  |         |                  |          |        |           |  |
| B Hibbert (DIY Handyman)           | £ 253.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                    |          |              |          |                          |          |                          |          |                         |         |                    |         |                     |         |                     |        |                  |          |                  |         |                  |          |        |           |  |
| S Barker (Grass cutting)           | £ 250.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                    |          |              |          |                          |          |                          |          |                         |         |                    |         |                     |         |                     |        |                  |          |                  |         |                  |          |        |           |  |
| A Baker (Grass cutting)            | £ 90.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                    |          |              |          |                          |          |                          |          |                         |         |                    |         |                     |         |                     |        |                  |          |                  |         |                  |          |        |           |  |
| L Gedge (comm car)                 | £ 24.30                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                    |          |              |          |                          |          |                          |          |                         |         |                    |         |                     |         |                     |        |                  |          |                  |         |                  |          |        |           |  |
| A Hannah (comm car)                | £ 25.20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                    |          |              |          |                          |          |                          |          |                         |         |                    |         |                     |         |                     |        |                  |          |                  |         |                  |          |        |           |  |
| D Hannah (comm car)                | £ 3.60                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                    |          |              |          |                          |          |                          |          |                         |         |                    |         |                     |         |                     |        |                  |          |                  |         |                  |          |        |           |  |
| BHIB (insurance)                   | £ 731.73                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                    |          |              |          |                          |          |                          |          |                         |         |                    |         |                     |         |                     |        |                  |          |                  |         |                  |          |        |           |  |
| OBVH (room rent)                   | £ 22.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                    |          |              |          |                          |          |                          |          |                         |         |                    |         |                     |         |                     |        |                  |          |                  |         |                  |          |        |           |  |
| Spire Solicitors                   | £ 790.04                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                    |          |              |          |                          |          |                          |          |                         |         |                    |         |                     |         |                     |        |                  |          |                  |         |                  |          |        |           |  |
| TOTAL:                             | £3,094.04                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                    |          |              |          |                          |          |                          |          |                         |         |                    |         |                     |         |                     |        |                  |          |                  |         |                  |          |        |           |  |
| 23.05.09                           | <p><b>To receive Councillor reports and reports of matters arising from those minutes: for update and information only</b></p> <p>DI:</p> <ul style="list-style-type: none"><li>- Going to have a meeting with Gamekeeper to review in August. A more detailed map has shown that the benches at the front are on their property, not the Green. Issues are arising over how many non-customers and nearby residents are using the car park area at the front and how maintenance costs should be charged.</li><li>- Haven't had chance to work on website but will try and sort as soon as possible.</li></ul> <p>AM:</p> <ul style="list-style-type: none"><li>- Met with some Allotments holders and discussed ideas about how to improve security at the site. Was pleased to see a good group of 9 residents turn up to volunteers as part of the Big Help Out. Cleared out rubbish, found some wildlife around the pond and turned over and cleared two more plots. People who attended are going to set up Allotment Association, which will open up more opportunities to funding/grants etc. Will continue to clear the area and will need a skip once all rubbish is collected.</li></ul> <p>NB:</p> <ul style="list-style-type: none"><li>- Attended the last Green Working Party meeting. Feel that recently, work is being completed quite casually and need to ensure future meetings are minuted so that there is a record of all decisions made. PC would like to look at improving the parking on the Green: DI, AM, NB to begin by walking around the Green and</li></ul> |                                    |          |              |          |                          |          |                          |          |                         |         |                    |         |                     |         |                     |        |                  |          |                  |         |                  |          |        |           |  |

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|  | <p>recording all areas where regular parking is causing damage. Green will be mowed 3x this year, with first cut in May. RN and JF are organising the work highlighted from recent Tree Report.</p> <ul style="list-style-type: none"> <li>- Big Help Out Monday: Good turn out of people at the allotments, but only a couple helped paint the bus shelter and sweep playground. Litter pick was lower than usual. A big Thank You to everyone that helped out, your time and work was greatly appreciated. It was a little disappointing that we did not get more helpers for some of the events as it would have been a great opportunity to improve and encourage community spirit within the village and working together.</li> </ul> <p>RN:</p> <ul style="list-style-type: none"> <li>- Thank you to Terry Cook and Andy Nicholls for all their time on the PC.</li> <li>- Coronation Spoons were very popular and have almost all gone. Villagers were very grateful to have a memento of the occasion. Once all distributed/sold will update with sales total. Apologies to those that went to the Ox and Plough on Sunday 7<sup>th</sup> to collect them, as advertised in newsletter. A last-minute scheduling issue prevented this.</li> <li>- Solar Farm update: still going ahead but just getting a lot of work completed on pre-commencement planning conditions and also finalising the design and permits. RN to continue to enquire about possible grant which was previously mentioned.</li> <li>- Was previously asked about budget for defibrillators maintenance: have £410 still set aside currently but can review for future budgets.</li> <li>- Ragg's Lane (Track) application submitted to become public footpath. Request for information for/against it from NCC</li> <li>- New bin for Recreation Ground. Thank you to Village Hall for emptying it.</li> <li>- Welcome Packs delivered to some new residents</li> <li>- Have been trying to get quotes for cleaning war memorial: local stone masons have quoted £2,800-£3500, due to need for scaffolding. Local contractor contacted but not able to do the job due to specialist nature of the work. Will continue to look for quotes.</li> <li>- Contacted by a resident about the overgrowth of hedges on Hargham rd. Residents were previously contacted requesting regular maintenance. RN to write an article for the newsletter to remind residents of their obligation to maintain hedges on their property.</li> <li>- Resident contacted PC about how parking in front of shop is managed. There are two signs outside shop saying that it is for customers only. While the parking area was put in to allow access to the shop and encourage use, it is still an area of public parking on the Green. RN to liaise with shopkeeper to discuss alternative signs that will explain need for space for deliveries and customers while respecting the fact it is open to all.</li> <li>- Insurance will renew on 1<sup>st</sup> June</li> <li>- New wooden telegraph pole to be erected on Crown Rd by BT Openreach</li> <li>- S Askew is chasing up the overgrowth on Puddledock corner to ensure it is always cut back to the fence and increases visibility for turning on to Fen St.</li> <li>- Resident concerned about speed of Attleborough Rd and lack of footpaths. RN explained that while little can be done about the speed limit, the development of the Solar Farm and Attleborough SUE should provide improved footpath network in the near future.</li> </ul> |  |
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|          | <ul style="list-style-type: none"> <li>- Flagpole update: planning application submitted. Additional maps requested. RN arranging.</li> <li>- Due to a change in personal circumstances, RN has stepped back from completing the CiLCA qualification for Clerks. NALC has given the option of continuing in the future.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 23.05.10 | <p><b>To consider planning applications and to receive Breckland District Council's decisions made on any planning applications received before the meeting:</b><br/>         (All planning applications are available for viewing on the Breckland District Council planning portal – <a href="http://www.breckland.gov.uk/article/2933/Search-Planning-Applications">www.breckland.gov.uk/article/2933/Search-Planning-Applications</a> - Parish Councillors have been asked by the chairman to view the new applications in advance of the meeting)</p> <p><b>a) New planning applications</b><br/>         (i)REFERENCE: 3PL/2023/0414/F<br/>         PROPOSAL: Erection of detached house and garage<br/>         LOCATION: OLD BUCKENHAM: Land at 32 Fen Street<br/>         APPLICANT: Twenty55 Design Ltd</p> <p>The land was designated as garden when previous properties were built. PC has received two objections from neighbours, which focused on the fact the property was too large for the site, privacy for some neighbours was affected and there was a protected hedgerow on site. Councillors highlighted that Old Buckenham has also met its planning quota.<br/>         Propose to object <b>APPROVED</b> (5 in favour)</p> <p><b>b) Amended Applications (for information only)</b><br/>         The following application has been withdrawn:<br/>         i)REFERENCE: 3PL/2022/1309/F<br/>         PROPOSAL: Installation of a 22.5m lattice tower, 3 no. antenna apertures, 4 no. 600mm microwave transmission dishes and 8 no. equipment cabinets inside an 8m x 8m compound enclosed by a 1.8m high close boarded timber fence with gate and development ancillary thereto.<br/>         LOCATION: Old Buckenham Country Park Doe Lane<br/>         APPLICANT: Atlas Tower Group<br/>         CASE OFFICER: Ed Small</p> <p>ii)REFERENCE: 3PL/2023/0155/EU<br/>         PROPOSAL: Implementation of planning permission 3PL/2003/0360/O and 3PL/2004/1135/D (Erection of a new dwelling for use as a holiday let) - Certificate of lawfulness - existing use<br/>         LOCATION: Land Adjacent to High Bank Farm Fen Street<br/>         APPLICANT: Falcon Planning and Development</p> <p><b>c) Planning Decisions by Breckland Council (for information only)</b><br/>         The following applications have been considered and have been APPROVED:<br/>         i)REFERENCE: 3PL/2023/0101/HOU<br/>         PROPOSAL: First Floor Extension, demolition of front bay window and erection of two new bay windows (Ground Floor), South outdoor kitchen structure, new replacement porch door and new layout/detail to rear porch<br/>         LOCATION: OLD BUCKENHAM: Hill Farm House Leys Lane<br/>         APPLICANT: Mr &amp; Mrs J Burrows<br/>         CASE OFFICER: Katie Arnold</p> |  |

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|          | <p>ii)REFERENCE: 3PL/2023/0092/HOU<br/> PROPOSAL: Erection of new porch following demolition of existing<br/> LOCATION: OLD BUCKENHAM: Maple House Mill Road<br/> APPLICANT: Mr Mark Terry<br/> CASE OFFICER: Sandra Bunning</p> <p>iii)REFERENCE: 3PL/2023/0201/HOU<br/> PROPOSAL: Proposed single storey side/rear extension to provide a ground floor bedroom and disabled access ramp.<br/> LOCATION: OLD BUCKENHAM: 6 Hargham Close<br/> APPLICANT: Ms Faith Enever<br/> CASE OFFICER: Katie Arnold</p> <p>The following applications have been considered and have been REFUSED:</p> <p>i)REFERENCE: 3PN/2022/0047/UC<br/> PROPOSAL: Prior approval for the Change of Use of Agricultural Buildings to 1 no dwelling house (Use Class C3), and for building operations reasonably necessary for the conversion The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q<br/> LOCATION: OLD BUCKENHAM: Roughlands Farm, Grove Road<br/> APPLICANT: Mr Richards<br/> CASE OFFICER: Naomi Minto</p> <p><b>d) Planning Appeals</b><br/> Site Address: OLD BUCKENHAM - Land adjacent Snetterton Farm, Banham Rd<br/> Description of development: Self build three bedroomed dwelling, detached timber garage and ground mounted solar panel array<br/> Application reference: 3PL/2022/0750/F<br/> Appeal reference: APP/F2605/W/23/3314264<br/> Appeal start date: 4th May 2023</p> |  |
| 23.05.11 | <p><b>Use of Green Applications</b><br/> DI explained that ensuring agreements are completed is important to meet insurance requirements. Separate meeting took place previously with sub-group and applicant (D Tranmer) to discuss matters. It was agreed that the entrance of the event is moved along to allow grass to recover. Repairs of grass will be made during appropriate weather. All rental payments for 2022/23 year have been made. Invoice for Other Events last year to be sent this month.<br/> Invoice for benches on the Green will be sent 1st October<br/> Two Wheel Tuesday Invoices sent 1<sup>st</sup> July and 1<sup>st</sup> October. This is to allow invoice amounts to be calculated based on the number of events actually held, in case bad weather causes a large amount of disruption.<br/> Propose to approve applications <b>APPROVED</b> (5 in favour)<br/> PC Chair and D Tranmer both signed completed agreements</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 23.05.12 | <p><b>Prince Harry's Wood</b><br/> Tree Report shows no major issues for the area. Cllrs feel like this was a poor decision by the Council previously and would be too expensive to maintain. Councillors also reported that they had received feedback from many residents that were not happy to take the wood and grass areas on. AM highlighted that the increased costs of maintenance could</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |

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|          | <p>possibly result in an increase in Council Tax and as the cost of living has increased so much recently, this wouldn't be fair.</p> <p>RN to seek advice about whether the PC can change its decision on the transfer and what the implications would be.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | RN |
| 23.05.13 | <p><b>Parish Partnership Scheme (PPS) for crossing outside Stud</b></p> <p>The PC has been successful in its PPS application towards the cost of improving the crossing from the Stud entrance (end of bridleway BR11) to the other side of the road. This was done before the project was approved by the PC, due to the short deadline for applications. There is a blind bend and a high verge on the other side, which makes it very dangerous for crossing. The improvements would provide lower access to the footpath and ensure it was as far away from the bend as possible. The estimated cost of the project and associated traffic management would be £10,000. Old Buckenham Parish Council would be required to pay £5000 and Norfolk County Council would pay the other £5000. County and District Councillor S Askew has previously mentioned the possibility of contributing from his Personal Councillor budget, which would reduce costs. Councillors agreed that it is a popular walking route and is a very dangerous place to cross and therefore felt something had to be done to improve safety for parishioners.</p> <p>Propose to approve crossing improvements <b>APPROVED</b> (5 in favour)</p> |    |
| 23.05.14 | <p><b>Dog bin on Harlingwood Lane</b></p> <p>Many residents have complained about not having a dog waste bin on Harlingwood Lane. Have also been problems with plastic bags being left on the road and blocking ditches. Breckland Council confirmed that there is not public land on which a bin could be placed and therefore emptied for free. If it is placed on private land, there is a fee to remove and dispose of the waste. The proposed site is on the corner of Harlingwood Lane, where it meets the back Stud entrance and Bridleway BR11. The Manager of the Stud was contacted and happy to have a dog bin placed here.</p> <p>The cost of the bin delivered would be: £128.18 (ex VAT)<br/>Annual collection and disposal fee: £22.38/month (£268.55/year)</p> <p>Councillors agreed that it was a very popular dog walking route with residents and those from neighbouring parishes. The lack of bins on this route has resulted in many bags being left which is causing harm to the local environment.</p> <p>Propose to approve a dog bin on Harlingwood Lane <b>APPROVED</b> (5 in favour)</p>                                                                                                        |    |
| 23.05.15 | <p><b>Planting Trees on the Green</b></p> <p>A resident had contacted the PC about whether it would be possible to plant a tree on the Green, in response to removing a tree from their property as part of a planning application. Councillors felt that this could set a precedence and the PC would be left with increasing maintenance costs of more and more trees. NB highlighted that there has also been a lot of new trees planted on the Green in the last couple of years and it is important to find a balance between open space and trees.</p> <p>Propose to refuse <b>APPROVED</b> (5 in favour)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |    |
| 23.05.16 | <p><b>Working Groups and Sub-Committees</b></p> <p>See attached. To be reviews again later in the year, to allow new Councillors to learn the basics of being a Councillor without being overloaded with tasks.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |    |
| 23.05.17 | <p><b>Approval of Standing Orders</b></p> <p>No amendments. Propose to approve <b>APPROVED</b> (4 in favour, 1 abstain)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |
| 23.05.18 | <p><b>Public Participation relating to agenda items only (3 minutes each)</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |    |

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|          | <ul style="list-style-type: none"> <li>Questions about whether food vendors have been charged rent for signage the Green. RN to research the current guidelines in place for signage on the Green, to ensure equality between all business on in the area.</li> </ul> <p>Discussions extended to how to make the safety of Crown Road (between War Memorial and pub) better, as it regularly receives a lot of traffic. RN to enquire with Highways about if it is possible to reduce the speed limit. SG to research possibility of moving entrance gate to the playground so it doesn't open straight on to the road.</p> | <p>RN</p> <p>RN<br/>SG</p> |
| 23.05.19 | <p><b>To consider items for next agenda</b></p> <p>Village Hall dog bin</p> <p>Skip for allotment</p> <p>Solar Farm funding info</p> <p>Accounts</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                            |
| 23.05.20 | <p><b>To confirm date of next Parish Council meeting at Thursday 1<sup>st</sup> June 2023 at 7:30pm at Old Buckenham Village Hall</b></p> <p>Confirmed</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                            |

### Old Buckenham Parish Council Working Parties 2021

**Personnel Committee:** Naomi Bailey, Ali McWilliam

**Play Area Working Party:** Naomi Bailey, Kerry Talbot (resident), Doug Irons

**Recreation Area Working Party:** Pete Twissell

**Old Buckenham Village Hall:** Steve Gowers

**Allotments:** Ali McWilliam

**OBPC website:** Rachel Noyes, Doug Irons

**Old Buckenham Green Rights:** Naomi Bailey

**Village Green Working Party:**, Naomi Bailey, Sarah Dye (Green Right Proprietor), Allison Frank (Green Right Proprietor), Lord of the Manor, John Fernihough (resident)

**Eleemosynary Trust:** Naomi Bailey

**Neighbourhood Plan:** Naomi Bailey, Doug Irons

**School Liaison Officer:** Naomi Bailey