

Old Buckenham Parish Council

MINUTES of meeting of the Old Buckenham Parish Council held on Thursday 10th November 2022 at 7:30pm at Old Buckenham Village Hall

Present: Councillors N Bailey (NB)(Chair), A Nicholls (AN), J Hicks (JH), T Cook (TC), A McWilliam (AM)
(from item 2 onwards)
Apologies: D Irons (DI)
In Attendance: R Noyes (RN)(Clerk)
Also present: 1 members of the Public

Minute		Action
22.11.01	Apologies for absence DI sends his apologies	
22.11.02	New Parish Councillor Alison McWilliam (AM) was co-opted on to the Parish Council (4 in favour) APPROVED	
22.11.03	To approve the minutes of the meeting held on 6th October 2022 Propose to approve (4 in favour, 1 abstain) APPROVED	
22.11.04	To record declarations of interests not already recorded in the current Members' Register of Interests None. AM to complete DPI by next meeting.	AM
22.11.05	Financial Matters Community account balance £37,937.64 Payments for approval R Noyes (salary & expenses) £333.49 Gemini (RFO) £225.00 L Gedge (comm car) £227.25 S Barker (Rec Ground) £122.50 TOTAL: £908.24 Propose to approve APPROVED (5 in favour) Barclays have made the requested changes to the bank signatories to include Clerk and Registered Finance Officer (RFO). This will now allow RFO to make further changes.	
22.11.06	To receive Councillor reports and reports of matters arising from those minutes: for update and information only JH - When churchyard was extended a survey was not conducted on the ground and so old existing sewer pipe was not detected. The pipe is now broken and flooded which is resulting in tankers emptying the sewage everyday. Anglian Water will be putting a new pipe in to the field of the Stud which is directly behind the area. This confirms that the Stud field could not be used for burials in the future. JH will begin contacting local landowners about possible donations/purchases. TC: - Increased problem of fly tipping in recent weeks. This has occurred on the outskirts of the village, but also on the Green. All incidents involved tyres, as well as other rubbish. All fly tipping was reported to Breckland and has been removed by Serco.	JH

	There is a proposal by Norfolk County Council to reduce the hours that recycling centres are open which could lead to further problems. If anyone spots any fly tipping then they can inform the Clerk who will report it for collection. - Village Hall update: - o Has recently been re-insulated and new boiler installed. Having looked at recent bills, the Village Hall is becoming more energy efficient resulting in lower bills. - o Two parents that volunteered to run Village Hall Car Park Permit Scheme have stepped down after experiencing aggressive behaviour. Village Hall Committee has decided it would not open the car park for school parking, if the permit system is not in place next September. There is a suggestion to arrange a meeting between representatives of the Sepientia Trust, the Primary School, the PC, the Village Hall and Cllr S Askew to find a solution. Councillors were supportive of the meeting with NB and TC to attend. - o Recent Health and Safety check on the VH has resulted in improvements. - Contacted by Parishioner on Cake Street who was concerned that Breckland have not informed the neighbours about a planning application and comments were removed from Planning website. RN to write to Breckland and Cllr Askew to raise the issue. - Have been asked about whether access to the footpath opposite Stud entrance could be improved. Currently, footpath comes out down Stud driveway but ends at a blind corner and a steep bank on opposite side. RN to enquire with Highways. NB: - Ox and Plough owner contacted PC to request that all mention of the Ox and Plough pub be removed from Green rental agreement. Agreements have been redrafted with pub removed and re-signed. - Xmas Tree is ordered for delivery of the week of 3rd/4th December. Switch on will be organised for Sunday 11th December. Ox and Plough has agreed to supply electricity for the tree and the PC will make a donation towards the electricity costs. AN suggested researching new LED lights for the future which would be cheaper to run. RN: - Contacted by Parishoner who was very concerned by the speed and volume of vehicles using Grove Road. TC suggested researching schemes from other counties, in which Councils were implementing 20mph zones on rural roads. RN to enquire. - SpeedWatch: have collected equipment and sent out an advert for volunteers. Currently have 5 people who have offered to support but would need a minimum of 6 for it to run. RN to send out a last request for volunteers, otherwise equipment will be returned. - Fen Road will be closed for works 21st – 23rd November - County Broadband have been in contact about wayleave and digging an area of the Green to lay a cable. Have put in touch with Sarah Dye as representative of Green Rights Proprietors and has previously dealt with wayleave requests. - Prince Harry's Wood update: searches have come back to solicitors with no problems. Took a little while to organise a clear map of the areas involved, as also includes areas of grass within St Andrews Close but is sorted now. Will be expecting	NB TC RN RN NB RN RN
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	to complete on transfer soon. Also there has been a small increase in the hourly rates of the solicitors, which is effective from 25th October. - Feedback was requested for recent Attcare report which was recently received. TC explained that he was disappointed in the report as it focused more on methodology, rather than outcomes of the data. TC also felt the structure of the report was poor and it failed to address how many people are seeking healthcare in alternative villages/towns and why. Any other feedback from Cllrs to be sent to Clerk. - Have had a question raised about whether the PC could improve the aesthetics of the main entrance to the village with flowers (in tubs or in the ground). Councillors highlighted that these would be extra areas that would need maintenance and increase costs of handyman routine jobs.	
22.11.07	To consider planning applications and to receive Breckland District Council's decisions made on any planning applications received before the meeting: (All planning applications are available for viewing on the Breckland District Council planning portal – www.breckland.gov.uk/article/2933/Search-Planning-Applications - Parish Councillors have been asked by the chairman to view the new applications in advance of the meeting) a) New planning applications i)REFERENCE: 3PL/2022/1150/F PROPOSAL: Change of use of land from agricultural to residential in order to accommodate a new site entrance LOCATION: Poplar Farm, Fen Rd APPLICANT: Mr Des Hunt Councillors noted that there was very little information in the application. JH also highlighted that there have been several applications to build on this land previously which have all been rejected by Breckland. Propose to object (5 in favour) APPROVED b) Amended Applications (for information only) i)REFERENCE: 3PL/2022/0937/F PROPOSAL: Erection of 6 no. EV chargers for the charging of electric aircraft, the retention of a two storey office and the erection of a single storey office on existing concrete pad LOCATION: Old Buckenham Airfield Abbey Road APPLICANT: Buckenham Aviation Centre Ltd CASE OFFICER: Sandra Bunning AMENDMENT: Revised description of proposal ii)REFERENCE: 3PL/2022/1036/VAR PROPOSAL: Variation of Conditions No2 on 3PL/2020/1009/F : Introduction of external staircase to access balcony LOCATION: OLD BUCKENHAM: Poplar Farm Fen Road APPLICANT: Mr Des Hunt iii)REFERENCE: 3PL/2021/1690/F PROPOSAL: Change of use of land from agriculture land to mixed use of agriculture and leisure & domestic use (retrospective). Erection of fencing, entrance gate, bell tent, outdoor	

	kitchen, chicken feed store, beehives, chicken feed store, chicken coop & earth bund and alterations to existing pond (retrospective). LOCATION: Land At 608360 291240 Cuffer Lane APPLICANT: Mr Ashley Whaley CASE OFFICER: Matthew Blackie AMENDMENT: Change of description & amended proposed site layout (28017 006 A) iv)REFERENCE: 3PL/2022/0996/HOU and 3PL/2022/0997/LB PROPOSAL: Conversion of the existing detached out-buildings to provide additional bedroom accommodation and new flat roof kitchen link between the out-building and victorian chapel extension, with minor internal alterations to the victorian chapel extension. LOCATION: St Marys Chapel, Castle Hill Road APPLICANT: Mr Oliver Pearson CASE OFFICER: Katie Arnold AMENDMENT: Revised ownership certificate c) Planning Decisions by Breckland Council (for information only) The following applications have now been considered and have been APPROVED. i)REFERENCE: 3PL/2022/0783/F PROPOSAL: Eight New Holiday Lodges LOCATION: OLD BUCKENHAM: Old Buckenham Country Park Doe Lane APPLICANT: Old Buckenham Country Park CASE OFFICER: Lisa O Donovan ii)REFERENCE: 3PL/2022/0604/F PROPOSAL: Proposed change of use of an existing agricultural building to dwelling house together with the building operations reasonably necessary to facilitate the conversion LOCATION: OLD BUCKENHAM: Downmore Farm, Banham Road APPLICANT: Mr S Frost CASE OFFICER: Lisa O Donovan iii)REFERENCE: 3PL/2022/0937/F PROPOSAL: Erection of 6 no. EV chargers for the charging of electric aircraft, the retention of a two storey office and the erection of a single storey office on existing concrete pad LOCATION: OLD BUCKENHAM: Old Buckenham Airfield Abbey Road APPLICANT: Buckenham Aviation Centre Ltd CASE OFFICER: Sandra Bunning iv)REFERENCE: 3PL/2022/1066/VAR PROPOSAL: Variation of Conditions No 2 (Approved Plans) & No 3 (Materials) on 3PL/2021/1290/HOU - Roof material changed from standing seam to clay pantiles, Window 18 opening now hung to the left and Front dormer window changed to 3 panes LOCATION: OLD BUCKENHAM: Crumb Cottage, Cake Street APPLICANT: Mr and Mrs Royal CASE OFFICER: Sandra Bunning d) Planning Appeals (for information only) The following Appeals have been dismissed: i) Planning Reference: 3PL/2021/0830/O Appeal Reference: APP/F2605/W/22/3295975	
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22.11.08	Newsletter Paper Quote for Village Newsletter paper was above the pre-approved limit and came in at £648 (plus VAT). Propose to approve (5 in favour) APPROVED	
22.11.09	Remembrance Day Service begins at 10:50am on Sunday 13 th November at War Memorial. Request to have as many Councillors there as possible. TC had been asked by the Church if a member of the PC be willing to read the Role of Honour and be part of the Service. TC volunteered to speak.	
22.11.10	Plaque for Jubilee Trees Platinum Jubilee Trees were planted opposite the Gamekeeper. Will need to place a plaque at the site now. Clerk had sent out some possible suggestions of wording. Propose to accept Option 2 (5 in favour) APPROVED RN to research costings of different materials for plaque. JH left the meeting	RN
22.11.11	Website Councillors have been sent quotes and information about 2 companies for building of the new PC website. DI has previously offered to lead development. Propose to accept Option 1 (4 in favour) APPROVED	DI
22.11.12	Inspection of Trees on the Green and Maintenance Plan Green Working Party have requested to spend £600 on a tree inspection and written report detailing trees for immediate work and also a 10 year maintenance plan. Propose to accept (4 in favour) APPROVED	
22.11.13	Allotments (Discussed at start of meeting while JH was still present) Quotes received from two landscape gardeners for clearing overgrowth and rubbish from Allotments. Due to volume of work, they would like to work together on project. Estimated to take 2-2.5 days to clear and would cost £200 each for a days work (£800-£1000 total for 2/2.5 days work). Cllrs supported the idea that any materials that is still salvageable could be offered to the community initially. Would require skip hire to remove waste. Propose to accept quote and allocate £1500 to the initial clearance (5 in favour) APPROVED Both workers have Public Liability Insurance and would send copies to the Clerk. Once improved, the allotments will require a maintenance plan by the allotment holders to ensure it does not return to poor state again. Security is still an issue and there was another recent theft from the site. Solutions such as large communal storage will be investigated. As project will require a lot of money, RN to research grants/funding options. AM offered to join Allotment Working Party.	RN
22.11.14	Pre-application of Telecommunications Tower PC contacted by Breckland about the pre-application of a Telecommunications Tower at Old Buckenham Country Park for initial comments. Councillors understood the need for better mobile phone coverage in the village but were also aware that the weather radar tower met strong objection. Councillors were curious what the coverage would be and if it would cause any problems for the annual Hot Air Balloon Festival at the site. Clerk to feedback comments.	
22.11.14	Public Participation relating to agenda items only None	
22.11.15	To consider items for next agenda Precept Grants Confirm Christmas Tree arrangements	
22.11.16	To confirm date of next Parish Council meeting at Thursday 1st December at 7:30pm at Old Buckenham Village Hall Confirmed	

