

Old Buckenham Parish Council

MINUTES of meeting of the Old Buckenham Parish Council held on Thursday 6th October 2022 at 7:30pm at Old Buckenham Village Hall

Present: Councillors N Bailey (NB)(Chair), A Nicholls (AN), J Hicks (JH), D Irons (DI), T Cook (TC)

Apologies: None

In Attendance: R Noyes (RN)(Clerk)

Also present: 9 members of the Public

Minute		Action
22.10.01	Apologies for absence None	
22.10.02	To approve the minutes of the meeting held on 15th September 2022 Propose to approve (4 in favour, 1 abstain) APPROVED	
22.10.03	To record declarations of interests not already recorded in the current Members' Register of Interests None	
22.10.04	Financial Matters Community account balance £38,465.61 Included in above £10,790.50 precept payment Payments for approval R Noyes (salary & expenses) £387.50 Gemini (RFO fee) £225.00 A Baker (Handyman) £120.00 PKF Littlejohn (audit) £240.00 Mrs A Hannah (comm car) £18.40 Methodist Church (room hire) £22.50 Sandy Lane Nursery (jubilee trees) £286.08 D Kessler (comm car) £16.20 J Frost (comm car) £96.30 TOTAL: £1411.98 Propose to approve (5 in favour) APPROVED S Barker has re-issued invoice for missed payment and so cheque for £100, which was pre-approved last meeting has also been issued. Received letter from bank requiring mandate to be signed again with additional information. The Register Finance Officer (RFO) has also drafted a letter to the bank raising a formal complaint about how long and difficult this process has been.	
22.10.05	To receive Councillor reports and reports of matters arising from those minutes: for update and information only TC: - TC and AN had received phone calls from parishioner with concern about the procedures that have occurred by Breckland Council around a planning application. They are very concerned and have G Freeman MP and the husband of the Lord-Lieutenant of Norfolk involved too. The PC have now received evidence from two applications in which neighbours and the PC have not been informed or kept updated by Breckland. It is a complicated application, and while the PC cannot	

	advise on the application itself, the Clerk can contact Breckland Council on the parishioner's behalf to enquire about the process so far and request a breakdown of the procedures that should have been followed. County Councillor S Askew to also be kept informed. Clerk: - Finger post on Mill Road replaced (FP12), Finger post outside Church rooms and Give Way sign repaired/replaced. Additional finger post at the Grove Road end of FP12. - Have been notified that County Broadband will be starting installation works in the village before Christmas. Have received digital copies of the plans. - Casual Vacancy notice for new Councillors is on the noticeboard. - Notice received of a wooden pole being placed opposite OB Priory by BT Openreach - Letter received from Breckland explaining that the Gamekeeper has been removed from Asset of Community Value register after its maximum 5 years. - Handyman jobs list sent out to Cllrs. Handyman is on a fixed price for his work and so did not drop during how winter months when little was growing. JH to liaise with J Fernihough of Green Working Party, who manages handyman's work. - Met with S Milner. Received SAM sign equipment which will be passed to JH to organise. S Milner also explained that he was happy to continue helping with running and training of Speed Watch once it is set up. - Road Closure: Cuffer Lane junction with Moat Lane from 24th October to 4th November - Email received from the owner of the Ox and Plough explaining that the agreement for renting areas of the Green, needs to be with the Landlord D Tranmer, rather than the Ox and Plough. After consulting the agreement, TC explained that the named person on the agreement is with Mr D Tranmer, not the Ox and Plough. The agreements are also based on the number of events/number of benches, rather than a time period and can therefore be flexible. Clerk explained that the phrasing of the minutes may have caused confusion and apologised. Clerk to respond in writing to the Owner clarifying these points and also send a copy of the agreements for their records. JH: - spoke to Stud Farm, who are not prepared to give up any land for a new burial site. Will now need to contact local farmers to see if they would donate any land.	RN JH RN JH
22.10.06	To consider planning applications and to receive Breckland District Council's decisions made on any planning applications received before the meeting: (All planning applications are available for viewing on the Breckland District Council planning portal – www.breckland.gov.uk/article/2933/Search-Planning-Applications - Parish Councillors have been asked by the chairman to view the new applications in advance of the meeting) a) New planning applications i)Reference: 3PL/2020/1500/F Location: OLD BUCKENHAM: West View Farm, The Green Proposal: Convert the existing barn into one dwelling to include the demolition of adjoining existing hen house and erection of side extension and the creation of a new access. Officer: Simon Wood	

	Application was originally made in 2020 but was quashed by the High Court following mistakes made by Breckland Council. The PC have been notified that the application is being considered for re-determination and has been asked for comment. Originally, the PC supported the application but had concerns about the access. AN and TC highlighted that there are no new documents available and the map on the application is very poor and unclear. The issue regarding the access road has not been clarified and it simply states that access would be made "through the wall". Councillors explained that the proposed building work to the barns and buildings were not a problem in their view but that access remains the issue. Councillors felt an extension should be requested so that they could see Highways comments before making any further comment. ii)REFERENCE: 3PL/2022/1096/F PROPOSAL: Change to boundary line and repositioning of garage to Plot 9 (Retrospective) LOCATION: ATTLEBOROUGH: AND OLD BUCKENHAM Wayside Buckenham Road APPLICANT: Bellibone Holdings Ltd Application is on Attleborough/Old Buckenham boundary. A tree survey is referenced but Councillors were unable to find the document. There is also a statement that says that the land is "vulnerable to contamination" but this statement was not clarified or explained. Councillors felt that they would like further information and clarification before making a decision. b) Planning Decisions by Breckland Council None	
22.10.07	Precept Grants The dates on the application form and policy have been updated. Applications for precept grants are now open and available from the Clerk. The deadline for completion and returning to the Clerk is 20th November. They will then be discussed at December's PC meeting, ready for the Precept Application submission by the end of January.	RN
22.10.08	Newsletter Paper The Village Newsletter which goes to every household in the village, requires more paper from next month. Quotes have been slow coming in but are expected to be up to 50% more than last year. Last year the PC paid £437.25 for 25 boxes. Propose to pre-approve payment up to £600 for paper (5 in favour) APPROVED Clerk to collect quotes and purchase.	RN
22.10.09	Christmas Tree Clerk to enquire about Christmas Tree for this year. NB to liaise with electrician regarding checking the lights and acquiring a new timer. NB to enquire with the Landlord at the Ox and Plough about providing electricity. While this has kindly been free of charge in previous years, Councillors felt that a donation should be made this year, due to the cost of electricity being so high.	RN NB
22.10.10	Jubilee Trees Green Working Party have suggested an area behind the War Memorial for the planting of 7 trees to honour the Queen's Platinum Jubilee. Cllrs felt this was not ideal as a lot of money was previously spent cutting back and removing trees that were too close to the War Memorial. AN also highlighted that the War Memorial and the trees for the Queen are very separate things and so should be in separate locations, rather than crowded together. NB and JH to raise issues about location with Green Working Party at meeting on Monday 10th	JH NB

	October. Propose that NB and JH make the final decision on location, after discussions with Green Working Party (5 in favour) APPROVED Resident B Simms has ordered trees. They are: tulip tree, white beam, bird cherry, crab apple, aspen, white birch and white (royal) oak. Once delivered, the PC will arrange an event for their planting. As trees require planting in the autumn, suggestions of 29th/30th October have been put forward. Clerk to liaise with all those involved and confirm date and organise. Thanks to B Simms for his help in organising. Plaques and benches to be arranged at a later date.	RN
22.10.11	Website Quotes from two companies have been received. Cllrs had a few questions and requested some more information: • Why is .gov more expensive than .com? • Could they send us examples of Council websites they have done. • Ask New Buckenham Parish Clerk and Attleborough Town Clerk for their website designers • Request cost of a website similar to the Attleborough Town Council website. Clerk to collect requested information ahead of decision at next meeting	RN
22.10.12	Allotments Clerk has contacted allotment holders to request information on their future plans regarding their allotments and is awaiting responses. NB enquired about getting a group of volunteers together to clear overgrowth. Resident A Hannah (allotment holder) felt that this may not be popular as there isn't anything in it for anyone, other than the allotment holders. TC disagreed as he had seen other villages, in which the allotments were viewed as a real asset, were cared for and well maintained. Therefore, a change in perception of the allotments by residents and the PC was needed. TC also felt that by getting everyone involved, it would give residents more ownership over the land and may also generate interest in the allotments, and therefore it was worth a try. AN highlighted that there have been volunteer groups provided by large private businesses in the past and would be worth looking at. AN also explained that currently, the allotments are not financially viable as the PC spend more money renting the land than it does from renting out the plots. After work is completed, a big push on publicity is required to rent out as many plots as possible and would also require a good maintenance plan so that this problem isn't created again. A Hannah added that trees were originally planted to form an orchard next to the allotment but there is no real access to them any more as the grass has grown too long and the path has disappeared. Clerk to enquire about volunteer groups and also request quotes for the clearing of the overgrowth and rubbish.	RN
22.10.13	Public Participation relating to agenda items only • Jubilee Trees: the range of trees selected may look a little odd if out by themselves. They may look better near other trees. • Allotments started because the PC had to provide them as there was significant interest. If they were removed, then there may be a request in the future which would require the process to start again. • Christmas lights were replaced with waterproof ones last year. Will need new timer.	
22.10.14	To consider items for next agenda Burial Ground/Allotments/Website decision	
22.10.15	To confirm date of next Parish Council meeting at Thursday 3rd November at 7:30pm at Old Buckenham Village Hall Confirmed	

