

**MINUTES of meeting of the Old Buckenham Parish Council
held on Thursday 15th September 2022 at 7:30pm at Old Buckenham Methodist Church**

Also present: 5 members of the Public

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22.09.07	To receive Councillor reports and reports of matters arising from those minutes: for update and information only RN: - Edges of Rod Alley Pond will be cut back as causing visual difficulties for drivers pulling out of Hargham Rd. Difficulty of site access requires hire of additional machinery. Cost is £250 + VAT - Meeting with High School to discuss staff parking on Abbey Rd arranged for 21st September. NB, TC and RN to attend. - Attleborough's Health Care Report Launch on Monday 26th 7pm Attleborough Town Hall. This is to release the Health Care report coordinated by Att Care, which the PC donated £500 towards. - Damaged Give Way sign on Hargham Rd/Crown Rd junction reported. Broken finger post by Church Rooms reported. Both are listed to be repaired/replaced by Highways but could take 6 weeks - Broken man hole cover reported on Green, opposite Gamekeeper. Was replaced by Highways within 2 days. - New Priest in Charge starting soon. Service of Licencing on Tuesday 25th October, 7:30pm at Banham Church. TC has offered to attend. - Conflict in schedule for Village Hall for October 2023 meeting which means meeting will have to change date or venue. RN to arrange alternative in time. - Contacted village Handyman to request a quote for allotment work (clearing overgrown vegetation and repairing taps). No reply yet, but will chase up. Additional workmen suggested to contact for quotes. - Received a reply from second email to Breckland to request information regarding notice to neighbours of planning applications, particularly regarding applications 3PL/2022/0434/EU and 3PL/2022/0433/F after the PC received complaints from some neighbours. Reply explained which properties were notified, which were the 4 that have a border with the property. It was also explained that they are only legally required to notify neighbours OR place a site notice, but in this instance they did both. Clarification is needed as to which properties exactly claimed they were not notified. RN to follow up.	
22.09.08	To consider planning applications and to receive Breckland District Council's decisions made on any planning applications received before the meeting: (All planning applications are available for viewing on the Breckland District Council planning portal – www.breckland.gov.uk/article/2933/Search-Planning-Applications) - Parish Councillors have been asked by the chairman to view the new applications in advance of the meeting) 30mins a) New planning applications i)REFERENCE: 3PL/2022/0937/F PROPOSAL: Erection of Six No. Solar Electric Aircraft and EV Chargers, Continued permanent stationing of Office Units LOCATION: OLD BUCKENHAM: Old Buckenham Airfield Abbey Road APPLICANT: Buckenham Aviation Centre Ltd No objections. AN explained that the project has been produced due to development for use in Africa to help doctors reach remote communities. This will be one of the first in the country. Propose to support (4 in favour) APPROVED ii)REFERENCE: 3PL/2022/0998/F	

	PROPOSAL: The conversion of the existing single-storey detached out-buildings to provide two-bedroom annexe accommodation ancillary to Castle House. LOCATION: OLD BUCKENHAM: Castle House, Castle Hill Road APPLICANT: Mr Oliver Pearson Due to location, application affects New Buckenham, but property lies within the land of the castle, which is within the Parish of Old Buckenham. Historic buildings consultants have no objections or problems. Propose to support (4 in favour) APPROVED iii)REFERENCE: 3PL/2022/0996/HOU & 3PL/2022/0997/LB PROPOSAL: Conversion of the existing detached out-buildings to provide additional bedroom accommodation and new flat roof kitchen link between the out-building and victorian chapel extension, with minor internal alterations to the victorian chapel extension. LOCATION: OLD BUCKENHAM: St Marys Chapel, Castle Hill Road APPLICANT: Mr Oliver Pearson As with previous application. Propose to support (4 in favour) APPROVED iv)REFERENCE: 3PL/2021/1690/F PROPOSAL: Change of use of land from agriculture land to mixed use of agriculture and leisure & domestic use (retrospective). Erection of fencing, entrance gate, chicken feed store, chicken coop & earth bund and alterations to existing pond (retrospective). LOCATION: Land At 608360 291240 Cuffer Lane APPLICANT: Mr Ashley Whaley CASE OFFICER: Matthew Blackie AMENDMENT: Letter - response to public comments Have objected to this application strongly previously. New Buckenham have informed OBPC that a lot of this work has been carried out already. Cllrs highlighted the need for consistency. Propose to comment in support of New Buckenham Parish Council and reiterate our objections to the application (4 in favour) APPROVED v)REFERENCE: 3PL/2021/1528/F PROPOSAL: Erection of a New Agricultural Building LOCATION: Cuffer Lane APPLICANT: Mr Ashley Whaley CASE OFFICER: Matthew Blackie AMENDMENT: Letter - response to public comments Same comments apply as previous application. Propose to comment in support of New Buckenham Parish Council and reiterate our objections to the application (4 in favour) APPROVED b) Planning Decisions by Breckland Council The following applications have been considered and the applications have been APPROVED: i)REFERENCE: 3PL/2022/0841/HOU PROPOSAL: Single storey side extension LOCATION: OLD BUCKENHAM: Thatch Cottage, Cake Street APPLICANT: Mr Paul Lambert CASE OFFICER: Katie Arnold	
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	The following applications have been considered and the applications have been REFUSED: ii)REFERENCE: 3PL/2022/0750/F PROPOSAL: Self build three bedroomed dwelling, detached timber garage and ground mounted solar panel array LOCATION: OLD BUCKENHAM: Land adjacent Snetterton Farm, Banham Road APPLICANT: Mr & Mrs John and Christine Fernihough CASE OFFICER: Matthew Blackie	
22.09.09	Jubilee Tree Planting Resident Brian Simms first suggested planting 7 trees as part of Platinum Jubilee celebrations, one for each decade of her reign and attended the meeting to explain some of the information he had found through discussions with a local arborist. Tree planting usually occurs in the autumn and so was postponed from the summer celebrations. There are several types of trees that are traditional English trees that could be suitable: silver birch, aspen, bird cherry tree, crab apple, dogwood, white oak (royal oak), white beam. The Queens favourite tree was a tulip tree. Location and arrangement also needs to be considered: they could be placed in an arc shape, possibly with a bench in front. Arborist has also kindly offered to plant them free of charge. A good local supplier of trees has been suggested but would need to ensure availability of species chosen. Once trees and location are decided, a plaque would need to be commissioned too. Many thanks to Brian for his help with the research. Councillors suggested that as white was her favourite colour, trees could be selected which have white flowers. Other British trees (with Welsh, Northern Irish and Scottish origins) could also be considered. Care would be required after initial planting and future maintenance costs would also need to be considered. RN to liaise with Green Working Party to discuss suitable trees and locations and investigate costings. A resident kindly offered to sponsor one of the trees. Propose a budget of £1500 for tree purchase (4 in favour) APPROVED	
22.09.10	Pub Rental Agreements As S Milner has resigned from the PC, NB has stepped in as Chair, to help with the work. Thanks to TC, DI and S Milner for their work so far on the matter. DI emailed out all of the proposals and proformas to Cllrs. Meeting took place to finalise applications received from Ox and Plough. There is one application for the year-round use of the Green to put benches out in a designated area. A second application is for the use of an extended area of the Green for Two Wheel Tuesday between 5.4.22 and 25.10.22. There is also to be an additional payment for individual events that are hosted on the Green by the Ox and Plough throughout the year. The Landlord of the Ox and Plough wished to highlight the total cost of the benches and Two Wheel Tuesday was a lot greater than he understood after the initial meeting. With the current rise in energy and the general cost of living, he felt that it was an excessive increase and unfair to the business. The benches are also there for the benefit of the village, whether they purchase a drink from the pub or not. In order to progress the agreement, he was happy to sign it at stated costs but wished to make views known to the PC. DI explained that there has never been a formal agreement between the Ox and Plough and the PC for the rental of the Green. Ultimately, the PC are responsible for it and so, for	

	insurance purposes, a clear and detailed agreement was required. The price had been the same for a long time and it was felt that they didn't fairly reflect the area and amount of use. Any income from the rental of the Green would be used specifically for the maintenance of the Green. Going forward, there is the possibility of adjusting the Two Wheel Tuesday cost, based on the number of events held that year due to the weather. Alternatively, AN suggested the option of fixing it for three years. DI explained that the document would be reviewed every year and so that can be decided in the future, but the initial agreement for this year needed approving first. Propose to agree the two Village Green Applications for Lettings from the Ox and Plough with fees as stated in document (4 in favour) APPROVED NB (PC Chair) and Ox and Plough Landlord signed the agreement. RN to digitise and distribute. The Parish Council Green Committee are currently arranging a meeting with the manager of the Gamekeeper to complete their Application for Letting.	
22.09.11	Puddledock VAS Sign Highways have previously suggested the PC could purchase a Vehicle Activated Sign (VAS) for Puddledock corner. The full cost for this is £7000 but 50% could be paid for by Norfolk County Council through the Parish Partnership Scheme (PPS). The District Councillor has also offered to donate some funds from his Personal Councillor Budget, should the PC wish to purchase it. This would result in a cost to the PC of up to £3500. Councillors felt that local residents knew how to drive that corner safely and, as the PC was there to represent the Parish and its residents, the sign would not be needed. The Councillors felt that it was a lot of money that wouldn't really benefit the Parish residents. Propose to refuse purchase of VAS sign (4 in favour) REFUSED	
22.09.12	New Burial Site for Old Buckenham Has been discussed at previous PC meetings and Annual Parish Meeting in July. The Church Graveyard is running out of space and could be closed to burials in approx. 18 months. The PC is a Burial Authority and so can create a new burial site, if they wish. The PC felt that more information was required on the finances of setting up and managing a burial site before a decision could be made. It was highlighted that money is made annually by the rental of land through the Highways Surveyors Land Charity, which could be put towards it. RN to write to Breckland to enquire about any land they have that they would be willing to donate/sell to the PC. JH to report back in December meeting about research over areas of land that could be possibly donated/purchased by the PC.	RN JH
22.09.13	PC Roles and Responsibilities Propose to accept JH as Vice Chair (3 in favour, 1 abstain) APPROVED Updated Working Parties list attached.	
22.09.14	Website NB explained that the current PC website is a little basic and needs a lot of changes. Propose to have a new PC website (4 in favour) APPROVED RN to investigate quotes for building a new website and also liaise with the High School to see if there are any students who would be willing to help build/run the website.	RN
22.09.15	Public Participation relating to agenda items only None	
22.09.16	To consider items for next agenda Jubilee Trees – final plan of trees and locations Website Allotments	

22.09.17	To confirm date of next Parish Council meeting at Thursday 6th October at 7:30pm at Old Buckenham Village Hall Confirmed	
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