

Old Buckenham Parish Council

MINUTES of meeting of the Old Buckenham Parish Council held on Thursday 2nd December 2021 at 7:30pm at Old Buckenham Village Hall

Present: Councillors S Milner (SM)(Chair), A Joel (AJ), N Bailey (NB), D Irons (DI), M Farrington (MF), T Cook (TC)

Apologies: A Nicholls (AN)

In Attendance: R Noyes (Clerk), County Cllr S Askew

Also present: 3 members of the Public

Minute		Action
21.12.01	Apologies for absence AN sends apologies	
21.12.02	To approve the minutes of the meeting held on 4th November 2021 APPROVED (6 in favour)	
21.12.03	To record declarations of interests not already recorded in the current Members' Register of Interests NB is a member of Families Association of Old Buckenham Primary School and Nursery. TC is a Governor of Chapel Green School Both groups have submitted Precept Grant Applications.	
21.12.04	Financial Matters Community account balance £33,294.30. Allotment rent received £40 (included in above balance). Payments for approval: R Noyes (wage & expenses) £264.44 ICO (Information Commissioner's Office) £40.00 OBVH (rent) £32.50 Gemini (fee & post) £210.20 A Baker (Handyman) £50.00 D Kessler (comm car) £147.60 R Curtis (comm car) £65.25 TOTAL: £809.99 APPROVED (6 in favour)	
21.12.05	To receive Councillor reports and reports of matters arising from those minutes: for update and information only SM: - Solar Park Community Grant (from PACE) works out at £36,000 over a 10 year period (£3,600 a year). Several good ideas suggested by Cllrs including cycle path and a project at the Windmill. 1) There are plans in the Attleborough SUE to create a cycle route up to Bunn's Bank. Could use some of the Grant funds to improve path from Bunn's Bank to OB which would allow a safe walking/cycle route into Attleborough from OB. Existing footpath could be developed into a bridal way (which allows cyclists and walkers). An initial quote to surface the 1.8km is between £23,000 and £36,000. 2) Work with the Windmill to build a small heritage centre (with solar panels) to show development of the village, from its use of wind energy through to modern day solar energy. This could be useful for the schools and bring visitors to the village. The Windmills Trust would have to be contacted. 3) A suggestion of installing electric car charging points at central village locations, such	

	as shop or village hall. Village Hall Committee are positive about the initial suggestion. SM to write an initial proposal for PACE. - Presentation of Attleborough SUE at Attleborough Town Hall on Tuesday 30th November attended by SM and AJ. The main issues Cllrs raised were healthcare provision, cycle ways and public transport. It is confirmed that they are building a health centre as part of the development on the corner of Bunn's Bank, but with no timescales yet. There will be a cycle network from the centre of Attleborough to the outskirts of the development. Public Transport from OB to Attleborough is very poor and SM has suggested to developers that they extend from Bunn's Bank in to OB. SM has contact details for the Head of Planning and will raise these issues. Land from OB will now be part of attenuation pond for new houses development. - Points from joint VH and PC meeting: £1500 owed to PC is currently being paid over a period of time but VH would like to pay it off in one lump sum to make them debt free. Joint letter with PC was effective as they gained 2 new people on VH committee. The VH Committee praised the work of the Parents Group who monitor parking at the VH during school start/finish times. They were also very appreciative for the CCTV that PC funded earlier in the year, which has stopped anti-social behaviour in the car park at night. VH happy with PC suggestion for Recreation Ground fencing, which will hopefully be completed in the New Year. Clerk: - Contacted Highways regarding speed limit on Fen St. Informed that it is an expensive process but there is a Road Safety Community Fund that will be used in Breckland in 2024 for speed limit reviews. Fen St has been added to the list for consideration for this funding. - Wayleave payment (for telegraph poles on the Green) made of £500 from Green Working Party. - Works on Church Lane 6th December for 2 days. Will be storing equipment next to play area again - Tree Preservation Order served on 10 oak trees on Hargham Rd around paddock and current building site. - Concerns raised that more people may want newsletters, such as those living just outside village. This can be solved by increasing number of copies printed or encouraging residents to pass on copies. Newsletter editor confirmed that they are printing more copies now (due to increase in number of residents) but there are still enough. Could ask residents asked to pass on their copies, once they have read them, by leaving at central village locations such as shop's new seating area, the pubs etc. NB: - Connectors fixed on climbing net, found 2 more connectors that are loose. Have worked with RN to make list of small parts to order. Concern that Handyman still isn't strimming around the fencing. RN to highlight issue. - Police responded about anti social behaviour in bus shelter and will monitor. - Recent delivery to Hargham Rd building site caused severe delays to morning school traffic and buses. No unloading should occur on road. No footpath yet. No one can live in 1st house until footpath completed. SM to talk to developer. TC - VH highlighted during last meeting that they are very positive about growing relationship with PC. - VH have researched technicality of trustees. No members of VH committee are covered by Corporate Public Liability. To overcome this, there needs to be up to 3 trustees for the VH. As PC is covered by Personal and Public Liability, this could	SM SM RN SM
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	provide the necessary cover to VH committee members if the PC became a trustee. VH Committee would like to know if PC would become a management trustee of the VH? SM questioned if you can be a custodial trustee and a management trustee. RN to contact Richard Crawley (Clerk to the Village Hall) and Graham Dye (Treasurer to the Village Hall) about Trustee of Village Hall status. DI - Continued Neighbourhood Plan research and spoken to NALC for advice. Susan Heinrich at Breckland has a designated area already. Question over whether any money has already been spent as could affect future grants/funding available. AJ confirmed no money spent on NP so far. AJ offered to help with NP research and initial stages. MF - Attended meeting of Almshouses Trust. Also having questions and queries about trustees liability and are researching further. AJ - Christmas tree has been delivered. Lights will be put on soon and official tree switch on will be occurring on Sunday December 12th.	RN DI AJ
21.12.06	Public Participation relating to agenda items only • Prince Harry's Wood: Many options for the area. It could be a lot of work for PC but could also be developed in to a useful area.	
21.12.07	To consider planning applications and to receive Breckland District Council's decisions made on any planning applications received before the meeting: (All planning applications are available for viewing on the Breckland District Council planning portal – www.breckland.gov.uk/article/2933/Search-Planning-Applications - Parish Councillors have been asked by the chairman to view the new applications in advance of the meeting) a) New Planning Applications i)REFERENCE: 3PL/2021/1482/HOU PROPOSAL: Side & Rear extensions and detached garden room. LOCATION: OLD BUCKENHAM: Canem Cave Cottage 62A Fen Street APPLICANT: Mr and Mrs Myall Have existing outside buildings. Fen St residents might be upset about more disruption but no reasons for objection. Propose to Support APPROVED (6 in favour) ii)REFERENCE: 3PL/2021/1564/O PROPOSAL: Outline permission for 3 no. dwellings LOCATION: OLD BUCKENHAM: Coal Storage Yard Road From Stacksford Lane To Hargham Road APPLICANT: Mr Nigel Larkins Comments made on previous application still stand for this new application: it is outside the village boundary and Grove Road is too dangerous to add more houses and cars to. Highways have not commented on this application yet but said on previous application (for 5 houses) that they would support 3 houses here. Land Contamination Officer stands by comments on previous application, but these are not visible. Lots of official statements are very vague and don't give clear concrete answers. Propose to Object APPROVE (6 in favour) b) Planning Decisions by Breckland Council The following applications have now been considered and the applications have been APPROVED.	

	i)REFERENCE: 3PL/2021/1348/HOU PROPOSAL: Proposed Single Storey Front Extension to create Annexe Accommodation LOCATION: OLD BUCKENHAM: 26 Oaklands APPLICANT: Mrs Watts CASE OFFICER: Sandra Bunning The following applications have now been considered and the applications have been WITHDRAWN: i)REFERENCE: 3PL/2021/1024/F PROPOSAL: Erection of Rural workers dwelling (including sustainable technologies) LOCATION: Old Buckenham Country Park Doe Lane Old Buckenham APPLICANT: OB Glamping CASE OFFICER: Naomi Minto ii)REFERENCE: 3PL/2021/1070/F PROPOSAL: Demolish existing industrial/storage unit and erection of one two-storey house LOCATION: Rosedale Fen Street APPLICANT: Mr. M Hall CASE OFFICER: Naomi Minto	
21.12.08	Prince Harry's Wood County Cllr S Askew explained he was contacted about ongoing fly tipping in Prince Harry's Wood (PHW) and tried to get it cleared up via Serco with limited success. Questions were then raised about future plans for PHW. The wood belongs to Breckland Council but they had little knowledge about the wood and the fact they owned it. Cllr Askew spoke to a cabinet member about their future plans and they are happy to transfer it to the Parish at no charge. If the PC is not interested in ownership, they will continue to monitor trees every few years and keep it tidy. A member of Breckland Council is happy to attend a future PC meeting to help explain things in more detail. Many factors for consideration in the decision including maintenance costs and future use of the area. Residents that live near the wood highlighted that some trees would need cutting back or removing. Previously there was evidence of Great Crested Newts in the area, so could be used to support wildlife. Cllr Askew highlighted that if owned by residents then may lead to parishioners taking more pride and ownership, which may reduce fly tipping, although some occurs through drivers passing through. Decisions on its use for the community can only be made if PC takes it over. PC expressed interest in speaking to Breckland representative in order to gather all necessary information. Cllr Askew will coordinate with PC Clerk and Breckland Council.	RN
21.12.09	Puddledock Corner Fatality occurred at Puddledock corner over the weekend. MF lives on this corner and explained that there are frequent accidents, some of which have already resulted in life changing injuries. Majority of accidents are cars approaching from Attleborough, although occasionally some in opposite direction too. A lot of assumptions are made about the drivers and their speeds, but the reality is that experienced drivers also lose control on this bend. A meeting has been organised between the residents of Puddledock for Friday 3rd December to look at what could be causing problems and suggestions of possible improvements. Would then like to organise meeting with PC, Highways, NCC and Breckland Council. S Askew explained that the number of documented accidents will likely to be low as majority of drivers are able to drive off after skidding. This means that there is no written evidence of high numbers of accidents, which doesn't help support the argument for	

	changes. Will contact Local Highways Engineer about a possible meeting and begin initial discussions and keep Clerk and MF informed.	RN MF
21.12.10	Precept Grant Applications i) Old Buckenham Cricket Club £852 Detailed breakdown provided which shows grant is for equipment and staff training. Cllrs felt the club was popular with the children of the village and should be supported as it continues to grow. Propose to support APPROVE (6 in favour) ii) Robert Cocks Almshouses Trust £500 - £1000 Grant to be used towards installing new heating systems in the Almshouses. Cllrs understood the expense of such a project and also its importance. Propose to give £500 initially and another £500 for next system if needed later in the year APPROVED (6 in favour) iii) Monday Mardle £100 Used towards running costs and hiring of premises. Also to subsidise occasional trips out. Cllrs agreed that it is an important group that helps bring individuals together. Propose to support APPROVED (6 in favour) iv) Old Buckenham Village Hall £703 Fix various maintenance issues raised during recent health and safety report. Cllrs agreed that the VH was an important part of the village that supported many groups across a range of ages and wanted to help support its improvement. Propose to support APPROVE (6 in favour) v) Fawns £651 Grant to be used for rent of premises and to subsidise specialist activity sessions for the children. Cllrs felt that with a large number of young families in the village, the group was important for helping the children and their parents in socialising and developing skills. Propose to support APPROVED (6 in favour) vi) Friends of Chapel Green School £300 Grant to be put towards Fusion Enterprise Scheme to help students prepare meals for the community which will help develop pupils' confidence, independence and skills before leaving school. Propose to support APPROVE (5 in favour, 1 abstain) vii) Families of Old Buckenham Primary School and Nursery £5000 Grant applied for improving outside areas including play equipment, early years outdoor area and school pond. Cllrs felt that the application was for areas of teaching and learning which should be provided by the school and the Sapientia Education Trust. While Cllrs understood that schools need support, this would result in 'double funding' as teaching and learning at schools are already funded. Propose to defer decision until next meeting in order for application to be reassessed APPROVE (5 in favour, 1 abstain)	
21.12.11	Use of the Green Policy SM, TC and DI met to draft a policy for the Use of the Green by individuals, businesses, events etc. Thanks to John Fernihough (Green Working Party) for providing a lot of technical background information. Cllrs felt the Policy was written in a concise and clear manner which set a parameter and then required 6 sets of information for each request. TC	

	explained that some details are already set in the contract of the lease of the Green. Propose to approve APPROVED (4 in favour, 2 abstain) Policy adopted on the condition that any issues raised are passed on by the end of the week.	
21.12.12	Plaque location Commemorative Plaque received for the community spirit and resilience shown during the Pandemic. Propose to put the plaque near the village shop on a temporary basis due to high footfall here before moving to side of Church rooms for a permanent setting. RN to consult Church Rooms for approval. APPROVE (6 in favour)	RN
21.12.13	Village Shop Parking sign Deferred item until next meeting due to time limitations.	
21.12.14	Allotments Working Party AJ has stepped down from Allotments Working Party. SM offered to take on the role.	
21.12.15	Playground Quote i) RN, NB and DI have compiled a list of minor parts required for small maintenance issues raised during September Inspection by Playdale. Parts and Delivery: £241.83 (incl VAT) Would then require a days work by builder to fix various issues at £170 ii) The roundabout is increasingly difficult to push and requires Playdale to attend and fix. Parts, delivery and Installation: £1,768.74 (incl VAT) VAT will be reclaimed on both quotes at a later date. Propose to approve both quotes APPROVE (6 in favour)	
21.12.16	Queen's Jubilee Village Meeting Deferred item until next meeting due to time limitations.	
21.12.17	To consider items for next agenda Precept Green Lease Renewal/changes	
21.12.18	To confirm date of next Parish Council meeting to be held on Thursday 6th January 2022 at 7.30pm to be held at Old Buckenham Village Hall. Confirmed	