

Old Buckenham Parish Council

MINUTES of meeting of the Old Buckenham Parish Council held on Thursday 3rd June 2021 at 7:30pm at Old Buckenham Village Hall

Present: Councillors J Hicks (JH)(Chair), S Milner (SM), A Joel (AJ), T Cook (TC), N Bailey (NB), M Farrington (MF)

In Attendance: R Noyes (Clerk), D Oakley (RFO)

Also present: 2 members of the public

Minute		Action
21.06.01	Apologies for absence AN and BD send their apologies. SM running late	
21.06.02	To approve the minutes of the meeting held on 6th May 2021 APPROVED (4 in favour, 1 abstain)	
21.06.03	To receive reports of matters arising from those minutes: for update and information only AJ raised the issues that while Working Parties were updated last month, some Cllrs are lacking in commitment to their roles. TC highlighted that a lack of structure and nominated chairperson for each Working Party is the major contributor to the problem. Will be discussed in depth next month.	
21.06.04	To record declarations of interests not already recorded in the current Members' Register of Interests None (SM arrived)	
21.06.05	Financial Matters a) Financial Report Community account balance £36,730.69. Payments for approval: Playdale (tractor deposit): £3,123.33 R Noyes (Pay and expenses): £258.39 Gemini: £300.00, Enid Jolley (Comm Car): £12.60 Brent Hibbert (bench plinth): £396.00 D Kessler (Comm Car): £12.15 DO proposed a bonus payment to RN for her hard work over the last year APPROVED (6 in favour) R Noyes (Bonus): £250 TOTAL: £4,352.47 APPROVED (6 in favour) There is a credit on Wave Water account of £49.49. b) AGAR DO provided a breakdown of the PC finances last year (see attached). She highlighted that the PC had spent less than expected and that there was significant spending on the Green (DO to provide a full breakdown of Green expenses soon). In February next year, the PC will need to look at and assess the depreciation of assets. Many thanks to DO for all her hard work. Propose to accept the AGAR finances and to send to Crispin de Boos for auditing APPROVED (6 in favour)	

21.06.06	Public Participation relating to agenda items only - Planning Application 3PL/2021/0781/F: The proposed new property will be accessed via the existing driveway which has the gate set back slightly to allow for greater visibility for drivers. Property will be used for the couple as they get older. There was once a previous property on the land but exact location not known. - Litter in Prince Harry's Wood. Cllr S Askew has been helping to raise the issue with Breckland but little is being done (Breckland Council own the land on which the woods are located). PC to try and help resolve issue.	
21.06.07	To consider planning applications and to receive Breckland District Council's decisions made on any planning applications received before the meeting: (All planning applications are available for viewing on the Breckland District Council planning portal – www.breckland.gov.uk/article/2933/Search-Planning-Applications - Parish Councillors have been asked by the chairman to view the new applications in advance of the meeting a) New Planning Applications i)REFERENCE: 3PL/2021/0634/F CE: PROPOSAL: Change of use of consultation osteopath clinic with 1 bedroom flat to one residential dwelling. : LOCATION: OLD BUCKENHAM: Laurel Tree Centre The Green : APPLICAN: Julie Reynolds T: No objections. Propose to support APPROVED (6 in favour) ii)REFERENCE: 3PL/2021/0681/HOU PROPOSAL: The removal of the existing conservatory to the rear of the dwelling with a new single-storey extension and a new two-storey extension to the front of the dwelling. LOCATION: OLD BUCKENHAM: 45 Fen Street APPLICANT: Mr & Mrs Jody Barford No objections. Propose to support APPROVED (6 in favour) iii)REFERENCE: 3PL/2021/0709/HOU PROPOSAL: Proposed Single Storey Rear Extension LOCATION: OLD BUCKENHAM: Oak Lodge 2 Fen street APPLICANT: RJH Product Development There are two windows on the plan which will overlook a neighbouring property. One is a bathroom and the second is a bedroom. Neighbouring properties should not be overlooked and lack of privacy is a valid reason for objection. Propose to support on the condition that the issues of the windows is resolved. APPROVED (6 in favour) iv)REFERENCE: 3PL/2021/0721/F PROPOSAL: Erection of a 5m x 3.5m wood cabin within the front garden for use as a small dog grooming business. LOCATION: OLD BUCKENHAM: Hunters House Access Roads In And Around Old Buckenham Hall APPLICANT: Mr Christopher Wright	

	Property is accessed via a Right of Access on neighbours property. Propose to support APPROVED (5 in favour, 1 abstain) v)REFERENCE: 3PL/2021/0500/O PROPOSAL: Outline Planning Application for 5no. Dwellings. LOCATION: OLD BUCKENHAM: Coal Storage Yard Road From Stacksford Lane To Hargham Road Old Buckenham APPLICANT: Mr Nigel Larkins Breckland Council granted an extension to the PC to allow time for Highways to submit their viewpoint. However this has not occurred. All Cllrs felt strongly that this was a dangerous, narrow road with blind junctions either side of the proposed site. It is also outside the Village Boundary and the housing quota has already been met. Propose to object APPROVED (6 in favour) vi)REFERENCE: 3PL/2021/0781/F PROPOSAL: Erection of bungalow & garage inc. workshop/store LOCATION: OLD BUCKENHAM: Snetterton Farm Banham Road APPLICANT: Mr & Mrs Fernihough While the property is located off a narrow road, the property would be accessed via an existing driveway, which has good visibility. Propose to support APPROVED (6 in favour) b) Planning Decisions by Breckland Council The following applications have now been considered and the applications have been APPROVED. REFERENCE: 3PL/2021/0429/VAR PROPOSAL: Variation of Condition No's 2 & 3 on 3PL/2020/1334/F (Erection of a single agricultural building and new vehicular access) LOCATION: OLD BUCKENHAM: The New Agricultural Barn Land Adjacent to The Roughlands Farm Grove Road APPLICANT: Louis Richards CASE OFFICER: Sandra Bunning	
21.06.08	Standing Orders Review There are no proposed changes. Propose to accept APPROVED (6 in favour)	
21.06.09	Phone Box Noticeboards Thanks to Phil Little for installation of new Noticeboards in phone box. Will be used as Information hub about the PC, the Green and the Village in general. - Request to GWP to provide information about plants/trees that can be found on the Green. Possibility of an activity sheet for children. - PC to display agendas/minutes - Maps of local walks for visitors - Copies of Village Newsletter to be displayed NB will collate information and display. The noticeboards will not be used to display advertisements for local businesses. The Village shop and Newsletter already provide advertising space and the PC do not wish to take revenue away from them.	NB
21.06.10	Website The PC Website could do with updating. The Cllrs lack the skills to make it as good as it could	

	be. Start by looking to see if there is anybody in the village with the necessary skills to help. Send out a request via Facebook and Village Newsletter. Could also look at creating a set logo/header for the PC to provide some consistency across their many platforms of communication.	
21.06.11	Reports: a) Chairman's Report - Dates have been suggested for joint VH and PC meeting. JH will suggest September 13th to VH Committee. - Volunteers will cut the grass around the benches/signs soon. - Thanks to Martin from the Ox and Plough for cutting the playground grass while JH is unable to. - There will be no meeting in August. RN is away and will be unable to minute the meeting b) Clerk's Report See Play Area Report below. c) Green Working Party (GWP) - Green will be cut this month, once wildflowers have gone to seed. In order to try and find a balance between encouraging nature yet usable for the public, an area in the middle of the Green will be left uncut. Footpaths will continue to be cut in this area and around the Green when needed. - GWP will have meeting on 16th June outside at the Ox and Plough - Plinth completed by Almshouses for Bill Wardman memorial bench. RN to liaise with family. d) Road Safety None e) Play Area - Playdale have been in contact regarding installation of the new tractor. It will take place during week of 12th July and should take 1 day (exact date to be provided closer to time). The Church Rooms have kindly agreed to allow use of their toilets and outside tap, which will eliminate need for portaloos to be provided. Container on original quote will not be needed, thereby reducing total cost by £422. Phil Little will remove old tractor the week before. Playground will need to be closed to the public during these works. - Rope and Connectors (including some spares) to be ordered for climbing rope. f) Recreation Area Recreation ground needs cutting and fence removing. JH to arrange. g) Councillors Reports S Askew (sent via email): - Blocked drains between Scales Farm and Hargham Rd have been booked for clearing - Pot Holes on Fen St (near Fen Rd junction) and B1077 (between Doe's Lane and Ragmere Rd) have been booked in too. - To raise with S Askew: Pot holes on St Andrews Close, pot holes in Danbrigg area, Quiet Lanes speeds TC: Meeting on 18th June between VH, Highways, S Askew and Primary School representatives regarding road leading to Primary School and VH. Hoping to resolve issue about payment for repairs. TC will attend to represent the PC and the VH. NB: Starting to get entries for Scarecrow Trail. This will include Stacksford. SM: Looking at setting up a Gorilla Poetry event. This will involve poetry around the village for people to visit and discuss. Will look into details such as locations etc.	RN RN RN JH TC SM
21.06.12	To consider items for next agenda Working Parties/Participation, Queen's Platinum Anniversary	

21.06.13	To confirm date of next Parish Council meeting to be held on Thursday 1st July 2021 at 7.30pm to be held at Old Buckenham Village Hall Confirmed	
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