

# **MINUTES of extra ordinary meeting of the Old Buckenham Parish Council held on 19<sup>th</sup> September 2025 at 18:30 at Old Buckenham Village Hall**

**Old Buckenham  
Parish Council**



*The minutes are recorded in line with the terms of reference for meeting and the numbered items on the agenda. Copies of the Agenda will be issued alongside the final ratified minutes.*

**Present:** Councillors N Bailey - Chair (NB), D Irons – Vice Chair (DI), L Evison (LE), S Gowers (SG), D Taylor (DT).

**Apologies:** - S Burton (SB), P Twissell (PT).

**In Attendance:** - Megan Elvin – Clerk (ME)

**Also present:** 3 members of the Public

**Meeting opened:** 18h32

**Chair signed as approved:**

**Date:**

**Vice chair signed as approved:**

**Date:**

## **Minute**

## **Action**

- 25.09e. 01 **Apologies for absence**  
SB & PT unable to attend.
- 25.09e. 02 **To record declarations of interests not already recorded in the current Members' Register of Interests**  
None
- 25.09e. 03 **Approve the following policies:**
- **Financial Regulations Policy**
  - **Financial Risk Assessment**
- Propose By DT and Seconded by LE to approve (**5** in favour)  
**APPROVED**
- 25.09e. 04 **Financial Matters**

|                                  |                   |
|----------------------------------|-------------------|
| <b>Community account balance</b> | <b>£25,040.46</b> |
|----------------------------------|-------------------|

## **Payments for Approval**

| <b>Cheques:</b> | <b>Cheque No</b> |         |
|-----------------|------------------|---------|
| M Elvin Clerk   | 100114           | £427.76 |
| RFO             | 100115           | £250.00 |

|                                    |        |                  |
|------------------------------------|--------|------------------|
| Wave Water                         | 100116 | £5.92            |
| OBVH                               | 100117 | £36.00           |
| L Gedge (Comm Car)                 | 100118 | £73.80           |
| R Curtis (Comm Car)                | 100119 | £79.20           |
| A Hannah (Comm Car)                | 100120 | £44.65           |
| D Hannah (Comm Car)                | 100121 | £41.40           |
| S Barker (Handyman)                | 100122 | £250.00          |
| OBPC New Acc                       | 100123 | £2,500.00        |
| <b>1: Total Cheques 04.09.2025</b> |        | <b>£3,708.73</b> |

| Sos/DDR/s/BACs:               | Reference |                  |
|-------------------------------|-----------|------------------|
|                               |           | £0               |
| <b>2: TOTAL SOs/DDRs/BACs</b> |           | <b>£0</b>        |
| <b>GRAND TOTAL (1+2)</b>      |           | <b>£3,708.73</b> |

Propose By DT and Seconded by SG to approve (5 in favour)  
APPROVED

25.09e. 05 **To consider planning applications and to receive Breckland District Council's decisions made on any planning applications received before the meeting:**

(All planning applications are available for viewing on the Breckland District Council planning portal – [www.breckland.gov.uk/article/2933/Search-Planning-Applications](http://www.breckland.gov.uk/article/2933/Search-Planning-Applications) - Parish Councillors have been asked by the chairman to view the new applications in advance of the meeting)

**Amended Applications (for information)**

- I. **Reference: PL/2025/0529/FMIN**  
**Proposal: Proposed erection of 8No self build dwellings.**

**Site: The Stables, Hargham Road, Old Buckenham, NR17 1SS**

**Link:** <https://publicportal.breckland.gov.uk/planning/index.html?fa=getApplication&id=197569>

**Amendment: Site plan updated to include visibility displays as requested from Highways.**

Still an issue with wildlife (Bats and Barn Owls) this has not been addressed. Light pollution is an issue. There is no plan for a footpath to be built, which would be required but this could reduce the already narrow road.

For visibility splays, the veteran trees to the west of the build would need to be removed. These are protected trees and should not be removed.

Opinion on this planning application has not changed. It is not an appropriate site for new houses.

Propose By NB and Seconded by DT to object (**5** in favour) **OBJECTED**.

25.09e. 06 **Approve No Parking Signs quote for the Playground**

| <u>Quotation 1</u>              | <u>Quotation 2</u>              | <u>Quotation 3</u>                                                                                   |
|---------------------------------|---------------------------------|------------------------------------------------------------------------------------------------------|
| <u>Safetysigns4less</u>         | <u>Signomatic</u>               | <u>Yourparkingsigns</u>                                                                              |
| <u>Two off</u>                  | <u>Two off</u>                  | <u>Two off</u>                                                                                       |
| <u>Red with white lettering</u> | <u>Red with white lettering</u> | <u>Red with white lettering but includes arrow, one left one right pointing towards the entrance</u> |
| <u>Total Cost £118.72.....</u>  | <u>Total Cost £122.74.....</u>  | <u>Total Cost £134.36.....</u>                                                                       |

**Vote to go with option 1**

Propose By NB and Seconded by DT to approve (**5** in favour)  
**APPROVED**

25.09e. 07 **To note the date of next Parish Council meeting on 2<sup>nd</sup> October 2025 at Old Buckenham Village Hall at 19:30pm**

| DOCUMENT ID.                                     | REV. | STATUS   | PAGE |
|--------------------------------------------------|------|----------|------|
| EXTRA ORDINARY MEETING MINUTES<br>SEPTEMBER 2025 | A    | Approved | 3/4  |

Confirmed.

25.09e. 08    **To Confirm Meeting Closed at 19h00**  
Confirmed

| DOCUMENT ID.                                     | REV. | STATUS   | PAGE |
|--------------------------------------------------|------|----------|------|
| EXTRA ORDINARY MEETING MINUTES<br>SEPTEMBER 2025 | A    | Approved | 4/4  |